

Kansas School for the Deaf

TO ENSURE THAT ALL STUDENTS WE SERVE ACHIEVE THEIR FULL POTENTIAL IN A LANGUAGE-RICH ENVIRONMENT



**** JOB OPENING ANNOUNCEMENT ****

- POSITION TITLE:** Sr. Cook
- SALARY:** Up to \$21 an hour, dependent on experience; Excellent benefits.
- EMPLOYMENT DATE:** Open Until Filled
- SCHEDULE:** 6:00 am - 2:30 pm; Monday - Friday; this position may require attendance at special events outside of normal working hours, including weekends

JOB DESCRIPTION: (Detailed Position Description provided upon request)

This position performs kitchen-based job assignments based on regularly scheduled student meal times, which may include but are not limited to cooking, baking, meal preparation, menu preparation, cleaning, as well as receiving deliveries and handling inventory.

Essential Job Functions:

- Prepares, cooks, and bakes items per the planned menu.
- Fully follows multi-step recipes, including any applicable special dietary food. Assures meals are cooked and prepared per the applicable recipe, including but not limited to appropriate serving size availability and individual meal counts for the meal.
- Ensures that meals are prepped and ready for consumption based on the scheduled meal time.
- Provides leadership and support in the absence of the Food Service Supervisor.
- Operates institutional cooking, baking, and prep equipment, including but not limited to ovens, toasters, mixers, steam cookers, food choppers, etc.
- Ensures that all safety procedures are followed.
- Cleans and/or supervises the cleaning of all appropriate kitchen equipment.
- Serves as point of contact and performs in a lead capacity for part-time students and food service workers.
- Rotates inventories on a scheduled basis.
- Transports bulk items to work areas for preparation.
- Assists in receiving deliveries of food and/or beverage products.
- All other duties as assigned.

Attend all required meetings; use appropriate communication skills.



MINIMUM REQUIREMENTS: High school diploma or G.E.D. One year experience in institutional cooking and/or baking, preferred. Training in safety practices, sanitation, and the operation of dishwashing equipment. Previous training in cooking techniques is preferred. Represent KSD professionally and appropriately at all times. Establish and maintain effective and harmonious working relationships.

Willingness to learn to communicate in basic ASL (ASL and English skills will be assessed); ability to read and understand written, oral, and/or signed directives. Use ASL and English in appropriate modes (ASL and English skills will be assessed). Skill and knowledge of quantity food preparation, health and safety standards, equipment operation, and general handling and receiving of food storage items.

ASL/English assessments will be given at the interview.

SPECIAL REQUIREMENTS: All offers of employment from Kansas School for the Deaf (KSD) are contingent upon background check results and any applicable workplace references. Background checks are completed via the KS Bureau of Investigation, Backgrounds Plus consents, Kansas Department of Children and Family Services, and Dru Sjodin National Sexual Offender Registry. KSD may contact previous employers for workplace references. Within 30 days of employment, a tuberculosis test (and any applicable treatment), as well as a health certificate must be completed by a medical provider at the cost of the employee.

APPLICATION: Open Until Filled. For consideration, request an official KSD application or go to our website at www.ksdeaf.org/Employment and apply for KSD's review; copies of all college transcripts and licenses will be required.

CONTACT: **Human Resource Office**
 Voice: 913-210-8114
 Videophone: 913-324-5850
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TOBACCO-FREE CAMPUS
KSD AND KSSB EMBRACE DIVERSITY
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