

Developing & Recognizing Child Nutrition Managers

The **Kansas Certificate in Child Nutrition Management** is a program sponsored by Child Nutrition & Wellness at the Kansas State Department of Education and approved by the Kansas State Board of Education. To receive a Kansas Certificate in Child Nutrition Management, 120 hours of Kansas State Department of Education, Child Nutrition & Wellness approved management classes must be completed. Eligible classes are listed in this brochure. All classes must have been completed after January 1, 2012.

The **Kansas Certificate in Child Nutrition Management** is professional development for current and aspiring managers and directors. Managing and leading a Child Nutrition Program is a challenging job! A wide range of knowledge, skills and abilities is required. The goal is to develop knowledgeable and effective managers who are prepared to lead their programs to excellence.

Child Nutrition Management classes are offered throughout the year via live Zoom and select classes are available on the KSDE Training Portal, <https://learning.ksde.org>. As classes are scheduled, the dates, times, and ZOOM links are posted at www.kn-eat.org, CNW Calendar.

Rising to the 21st Century's Challenges & Opportunities

Child Nutrition Management is About Constant Change!

By working towards the Kansas Certificate in Child Nutrition Management, participants will be prepared to succeed in a rapidly changing environment. Classes are designed around priorities identified by KSDE's Child Nutrition & Wellness team, statewide needs assessment surveys, and the School Nutrition Association's "Keys to Excellence" program. In addition, KSDE periodically convenes the Child Nutrition & Wellness Advisory Council to obtain input from exceptional Kansas child nutrition program directors and managers.

For more information, contact:



Child Nutrition & Wellness
(785) 296-2276

Kansas State Department of Education
900 S.W. Jackson Street, Suite 102
Topeka, Kansas 66612-1212

(785) 296-3201
www.ksde.org
<https://cnw.ksde.org>

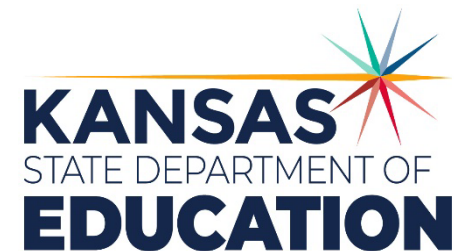


The Kansas State Department of Education does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the nondiscrimination policies: KSDE General Counsel, Office of General Counsel, KSDE, Landon State Office Building, 900 S.W. Jackson, Suite 102, Topeka, KS 66612, (785) 296-3201.

This institution is an equal opportunity provider.

September 2023

Kansas Certificate in Child Nutrition Management



Kansas Certificate in Child Nutrition Management

Total Class Hours Required

120 hours of Child Nutrition Management classes. **Required classes are indicated in bold gold font.**

Administration

18 hours in addition to required classes

- **SNP Administrative Update (Up to 6 hours)**
OR CACFP Administrative Workshop (3 hours)
- CACFP Jump Start for Centers (3 or 6 hours)
- Controlling Costs in the Kitchen (6 hours)
- Emergency Preparedness (6 hours)
- **Effective Financial Management (6 hours)**
OR Financial Management of SNP (6 hours)
- Jump Start for Directors (12 hours)
- Jump Start for Managers (12 hours)
- Leading the Team (6 hours)
- Microsoft Office in CNPs (6 hours)
- **Personnel Management I (6 hours) OR Personnel Management II (6 hours)**
- Training for Success (6 hours)

Communications & Marketing

9 hours required

- Building Partnerships (6 hours)
- My Role in Creating a Healthier School Environment (3 or 6 hours)
- Flexing Your Marketing Muscle (6 hours)
- Let's Give Them Something to Talk About (6 hours)
- Professional Communications (6 hours)

Operations

28-32 hours in addition to required classes

- Calculating Components (6 hours)
- Culinary Champions Classes (7 hours)
 - A Fresh Perspective
 - Build a Better Breakfast
 - Culinary Basics
 - Farm to Plate
 - Going Whole Grain
 - Healthy Flavorful Food for Kids
 - Healthy Quick Breads
 - Healthy Yeast Breads
 - Menu Makeover
 - More Tastes of Kansas
 - Speeding Up Speed Scratch
 - Tastes of Kansas
 - Tasty Takes on Children's Favorites
 - Team Up for Smart Snacks
 - The Many Sides of Sides
 - World Cuisine
- Exceeding Customer Expectations (3 hours)
- Grains 101 (6 hours)
- **Kansas Food Safety in Schools (8 hours) OR Food Service Sanitation (12 hours) OR ServSafe by KRHA (8 to 12 hours) OR Food Safety in Schools by ICN (8-12 hours) OR Food Safety in Child Care by ICN (4 hours)**
- Implementing HACCP in Kansas (3 or 6 hours)
- Managing Production (6 hours)
- Managing Service (3 hours)
- **Procurement in CNPs (6 hours) OR Kansas Procurement (6 hours) OR Procurement in the 21st Century by ICN (16 hours)**
- Purchasing, Receiving & Storing (6 hours)
- Recipes 101 (6 hours)
- Working SAFE (6 hours)

Nutrition & Nutrition Education

6-12 hours in addition to required classes

- Eat Smart & Play Hard in School (3 hours)
- Feeding Infants in the CACFP (4 hours)
- **Kansas Nutrition 101 (8 or 12 hours) OR Nutrition 101 by ICN (6 or 8 hours)**
- Managing Food Allergies in SNP by ICN (4 or 6 hours)
- Maximizing the K-2 Nutrition Education Message (3 hours)
- Meal Modifications (6 hours)
- Nutrition Education in the Cafeteria (3 hours)
- **Nutrition Standards for School Meals (6 hours)**
- Rockin' Nutrition Education, 6th-8th (3 hours)
- Stimulate Your Appetite for Nutrition Education, 3rd-5th (3 hours)
- Special Diets (6 hours)

