

Summer Food Service Program (SFSP) Reimbursement Worksheet

Federal funds are available in the form of per meal reimbursement for SFSP operating and administrative costs and cash-in-lieu of commodities payments. Reimbursement is based on meals served times the appropriate rate regardless of actual operating costs, administrative costs or administrative budget. Column (d) represents a combined operating/administrative rate. Reimbursement varies if sponsors' sites are rural or non-rural, or if they have self-preparation or vended meals. Current reimbursement rates are available at <https://cnw.ksde.org>, Key Links, Reimbursement Rates. Cash-in-lieu of commodities payments at the rate of 1-1/2 cents (.015) per meal are paid to those sponsors that prepare their own meals or enter into an agreement with a school food authority for the preparation of meals.

Use Tables 1 and 2 to estimate reimbursement with estimated numbers of children participating. Use Table 2 to calculate actual reimbursement with actual numbers of children participating.

Table 1 – Estimated SFSP Attendance (Eligible Children)

Meal	(a) Average Daily Participation		(b) Total Days of Meal Service	=	(c) Total Meals Served
Breakfast	_____	X	_____	=	_____
Lunch	_____	X	_____	=	_____
Supper	_____	X	_____	=	_____
Snack	_____	X	_____	=	_____

Table 2 –SFSP Operating/Administrative Reimbursement

Meal	(c) Total Meals Served (Meals claimed if actual)	(d) Rate*		(e) Reimbursement
		Self Prep/Rural	OR Vended/Non-Rural	
Breakfast	_____	X	\$ _____	= \$ _____
Lunch	_____	X	\$ _____	= \$ _____
Supper	_____	X	\$ _____	= \$ _____
Snack	_____	X	\$ _____	= \$ _____
Total Meals	_____		Total Reimbursement	\$ _____

Total Reimbursement (e) = \$ _____

Cash-in-lieu of Commodities: Total meals served (c) _____ x \$.0150 = \$ _____

MAXIMUM REIMBURSEMENT = \$ _____