

Monthly Update

Child & Adult Care Food Program



July 12, 2024

Distributed to CACFP Authorized Representatives and Home Sponsors via Listserv and posted to <https://cnw.ksde.org>, CACFP, CACFP Monthly Updates

CACFP Certification

Program Certification will be available in KN-CLAIM after the CACFP Certification webinar on August 6. CACFP Certification Guides for Centers and Homes will be available at <https://cnw.ksde.org>, CACFP, Program Certification and Initiation.

New USDA Guidance

Reimbursement Rates

Reimbursement Rates for FY2024-2025 are posted at <https://cnw.ksde.org>, Key Links.

Early Implementation of New CACFP Meal Pattern Requirements

More information will be provided during the CACFP Certification webinar on August 6.

CACFP Certification Webinar

Make plans to participate in a CACFP Certification Webinar scheduled for Tuesday, August 6 at 1 pm via zoom. Join at <https://ksde.zoom.us/j/81841981600?pwd=SUZrdXA4V01zQVlvZUJQZ3k4SEZIUT09> Passcode: 102633. Information will be provided about changes to the sponsor and site applications in KN-CLAIM and any new guidance for PY 2024-2025.

Administrative Workshop

Program Year 2024-25 CACFP Administrative Workshop will be offered via live webinar on Thursday, July 25 from 1:00 pm–4:00 pm. Sponsors unable to attend the live webinar training will have the opportunity to take the training through the KSDE Training Portal at a later date. At least one representative from each Sponsor must complete the CACFP Administrative Workshop training. Join at <https://ksde.zoom.us/j/81055785532?pwd=ZitZSU5HTzAxNndhdURLd1J4WnVsUT09> Passcode: 835997

CACFP Administrative Workshop for Sponsors of Day Care Homes will be held on Friday, July 26 from 8:30 am–12:00 pm.

Intro to CACFP Training

KSDE will be hosting an Intro to CACFP training on Thursday, August 1 from 2-3 pm via Zoom at <https://ksde.zoom.us/j/86391987215?pwd=arlpyXfzfdsNphYNSIKrgPoeUCej1q.1> Passcode: 435071. The training will provide a high-level overview of CACFP operations including sponsor responsibilities, meal planning and documentation, claiming and reimbursement, and resources available.

CACFP Determining Eligibility and IEC Summary Training

Join KSDE on Wednesday, August 7 from 1:00 pm–3:00 pm to learn about determining eligibility in the CACFP and completing the Income Eligibility Category (IEC) Summary. Participating in this training can help prevent costly errors found during Administrative Reviews and audits. Join at <https://ksde.zoom.us/j/84129289872?pwd=dIVuR2NEN2wxSVR0ZW1rdjF6cXNQZz09> Passcode: 876627



CACFP At-Risk Afterschool Meals Training

As summer break wraps up and the school year begins CACFP At-Risk Afterschool Meals and snacks can again be served to children located in low-income locations. Sponsors and sites interested in being reimbursed for a supper and/or snack served after the school day can learn more about CACFP At-Risk Afterschool Meals on Tuesday, August 13 from 1:00 pm–2:00 pm. Join at

<https://ksde.zoom.us/j/85999046692?pwd=aXN4akgxWTNxcitaV3IRT2NRRDJCQT09> Passcode: 974579

Have You Updated Sponsor Information in KN-CLAIM Lately?

As August/September signal the start of the school year, it's a good time to update all information in KN-CLAIM:

- Inform the Topeka office of any change in the Authorized Representative by completing and mailing the form "Appointment of a New Authorized Representative".
- Update the sponsor application and site applications with the current Authorized Representative, board president, executive director and/or other contact persons if needed.
- If there are sites no longer needed or new sites need to be added, please contact your area Child Nutrition Consultant.
- Update the meal service times and meals offered if there have been or are going to be changes.
- Check to see if Food Safety Training is needed and update KN-CLAIM if a recent qualifying food safety class has been completed.
- Update Food Service Management Company Vendor Information when there is a change in contract provider.

WIC Program Information

Sponsors must provide information on the importance and benefits of WIC to the parents/guardians of enrolled children. Sponsors can meet this requirement by posting a WIC program fact sheet in the facility, making WIC brochures available, posting a link to the WIC webpage on the sponsors website, Facebook page, newsletter, parent handbook, or providing to families upon initial enrollment. The WIC Program Fact Sheet can be accessed at <https://cnw.ksde.org>, scroll to the bottom of the webpage, click on the Kansas WIC logo.

As always, if you have questions or need technical assistance, please contact your Child Nutrition Consultant or the Topeka office.

The CNW Team



For more information, contact:

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