

Monthly Update

Child & Adult Care Food Program



August 1, 2024

Distributed to CACFP Authorized Representatives and Home Sponsors via Listserv and posted to <https://cnw.ksde.org>, CACFP, CACFP Monthly Updates

CACFP Certification

Program Certification will be available in KN-CLAIM after the CACFP Certification webinar on August 6. CACFP Certification Guides for Centers and Homes will be available in KN-CLAIM underneath the Quick References menu.

CACFP Certification Webinar

Make plans to participate in a CACFP Certification Webinar scheduled for Tuesday, August 6 at 1 pm via Zoom. Join at <https://ksde.zoom.us/j/81841981600?pwd=SUZrdXA4V01zQVlvZUJQZ3k4SEZIUT09> Meeting ID: 818 4198 1600 Passcode: 102633. Information will be provided about changes to the sponsor and site applications in KN-CLAIM and any new guidance for PY 2024-2025.

August Town Hall

The August Town Hall agenda includes items relevant to CACFP and SNP! Important reminders, CEP clarification, policy updates and program updates will be discussed. Join the meeting on August 8 at 2 pm at this link: <https://ksde.zoom.us/j/87204779621?pwd=NEhrcHloRjBobGtOZTJEWfJtR0tUQT09> Meeting ID: 872 0477 9621 Passcode: 746337

Training Opportunities

Many opportunities for learning are available for CACFP Sponsors. Go to <https://cnw.ksde.org>, Training, CNW Calendar to access the class list with dates, times, and Zoom links. Upcoming trainings, besides those listed below, include Food Safety Basics on August 9 from 8-11 am, Food Safety Basics on August 21 from 2-5 pm, and The Path to Personal Wellness on September 4 from 8:30 am-3:30 pm.

Training is also offered 24/7 through the KSDE Training Portal. Create an account at <https://learning.ksde.org>. For detailed instructions on creating an account, go to <https://cnw.ksde.org>, Training. New to the portal: Equipment Upkeep (2 hours) and Training for Success (6 hours).

Annual Civil Rights Training

“Front line staff” and their supervisors must have civil rights training annually. “Front line staff” includes employees who interact with program applicants or participants regarding program services and benefits. Sponsors can use the Annual Civil Rights Training Documentation handout, found in the forms section of Chapter 6 in the Administrative Handbook, and/or go to the KSDE Training Portal at <https://learning.ksde.org> and select Civil Rights Compliance in Child Nutrition Programs (under Child Nutrition & Wellness, General Classes) to conduct a training session. Be sure to keep documentation of civil rights training on file. Training rosters must also be uploaded annually during Program Certification.



CACFP Determining Eligibility and IEC Summary Training

Join KSDE on Wednesday, August 7 from 1:00 pm–3:00 pm to learn about determining eligibility in the CACFP and completing the Income Eligibility Category (IEC) Summary. Participation in this training can help prevent costly errors found during Administrative Reviews and audits. Join at <https://ksde.zoom.us/j/84129289872?pwd=dIVuR2NEN2wxSVR0ZW1rdjF6cXNQZz09> Passcode: 876627

CACFP At-Risk Afterschool Meals Training

As summer break wraps up and the school year begins, CACFP At-Risk Afterschool Meals and snacks can again be served to children located in low-income locations. Sponsors and sites interested in being reimbursed for a supper and/or snack served after the school day can learn more about CACFP At-Risk Afterschool Meals on Tuesday, August 13 from 1-2 pm. Join at <https://ksde.zoom.us/j/85999046692?pwd=aXN4akgxWtNxcitaV3IRT2NRRDJCQT09> Passcode: 974579

CACFP Monitoring Training

If you are a multi-site sponsor of centers or a home sponsoring organization, join KSDE for a review of CACFP monitoring requirements and oversight activities. Participants will learn about required CACFP monitoring review elements, monitoring review tools, resources, and best practices. Join the training on Friday, September 13 from 1-3 pm at <https://ksde.zoom.us/j/81263261982?pwd=Q0VCa1VaRWo3a3FpT3FJTVVSTHVndz09> Passcode: 468722

Household Contacts Policy to Verify Attendance & Enrollment of Participants

Sponsoring Organizations (multi-site sponsors) must establish a system and written policy, in which the sponsor verifies attendance and enrollment information by contacting adult members of households as part of site reviews. The household contact process is not required for At-Risk Afterschool Meals sites or homeless or emergency shelters. The policy should contain information detailed in Chapter 11 of the Administrative Handbook.

Healthier Kansas Menus Revisions

The CNW team will soon begin work on revising the Healthier Kansas Menus and would like to hear from Kansas Sponsors. Watch your email inbox for a short survey.

FY 2024 Farm to School Grant

KSDE CNW was recently announced as a 2024 Farm to School Grant Awardee! Through the grant, subgrants and technical assistance will be provided to advance eligible farm to plate programming activities including gardening, chicken houses, raising livestock, and more. Regional training will be offered in collaboration with K-State Research and Extension and the Kansas Farm Bureau. More information will be available in October!

Regional Farm Tours – Save the Date!

The KSDE Child Nutrition and Wellness staff are excited to host the second year of regional Farm Tours across Kansas. Tour participants will ride on a bus to visit farms and hear from food partners about sourcing Kansas products. A free local foods lunch will be served at an area school as part of the tour. The Farm Tours are free to attend and will take place in the Southwestern, Southeastern, and North Central areas of Kansas. Sponsors attending the tours will receive education, resources, networking and inspiration to incorporate local products into Child Nutrition Program menus.



Southwest Kansas: Begins and ends in Garden City, KS on September 20th from 8:00 AM – 2:00 PM

- Tour will include Diamond W Farm & Ranch (Lakin, KS), Ehresman Packing Company (Garden City, KS), Prairie Wind Produce (Garden City, KS) with a local lunch provided by Garden City Schools and a lunch presentation (TBD)

Southeast Kansas: Begins and ends in Pittsburg, KS on September 27th, from 8:00 AM – 2:00 PM

- Tour will include Cleland Cattle Company (Arma, KS), Misty Morning Farm (Mulberry, KS), Dragon Farms (Pittsburg, KS) with a local lunch provided by Pittsburg Schools and lunch presentation by McCune Farm to Market/Schenker Family Farms

North Central Kansas: Begins and ends in Courtland, KS on October 4th from 8:00 AM – 2:00 PM

- Tour will include Creekside Land & Cattle (Formoso, KS), C & C High Tunnels (Scandia, KS), Depot Market (Courtland, KS) with a local lunch provided by Pike Valley Schools and lunch presentation by R Family Farms

Click the following link to register: [CNW Fall 2024 Regional Farm Tour Registration \(qualtrics.com\)](https://qualtrics.com)
Registration will be open until September 13th.

The 6th Annual Mountain Plains Crunch Off – October 2024

Mark your calendars for the 6th annual Mountain Plains Crunch Off! Celebrate with local produce any day in October to participate in the crunch off. Crunchable local produce can be found in many places – school/childcare gardens, farmer’s market, or local distributors. More information and registration link coming soon!

As always, if you have questions or need technical assistance, please contact your Child Nutrition Consultant or the Topeka office.

The CNW Team



For more information, contact:

Kelly Chanay
Director, Child Nutrition & Wellness
(785) 296-2276
<https://cnw.ksde.org>
kchanay@ksde.org

Kansas State Department of Education
900 S.W. Jackson Street, Suite 102
Topeka, Kansas 66612-1212
(785) 296-3201
www.ksde.org

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