

# Monthly Update

## Child & Adult Care Food Program



October 26, 2020

*Distributed to CACFP Authorized Representatives and Home Sponsors via Listserv*

*As posted to [www.kn-eat.org](http://www.kn-eat.org), Child and Adult Care Food Program, Updates from CNW*

### 2021 Certification

Thank you to the Sponsors who have completed Program Certification! **Program Certification must be completed by October 31** and approved before October claims can be filed. Contact KSDE or your Child Nutrition Consultant if you need assistance. If program certification is not submitted in KN-CLAIM by October 31, 2020 then Sponsors may not be eligible to receive October reimbursement and may be terminated from the CACFP. For any Sponsors that are terminated from the CACFP, in order to participate in the program again, organizations will have to go through the New Sponsor approval process which is more in-depth than completing annual certification.

### October Claim Reminder – Centers Only

Centers must report the number of free, reduced price and paid participants on their October claims. The number of participants in each category is reported in the “*Center Income Eligibility Categories*” (IEC) section of the Center Claim. Sponsors are required to upload the IEC summary into KN-CLAIM in October and any other month that reported numbers are changed. A tutorial, entitled Income Eligibility Categories Summary (Form 12-C) is available at <https://learning.ksde.org> to assist sponsors in completing and uploading their IEC list. An Excel version of Form 12-C is available at [www.kn-eat.org](http://www.kn-eat.org), Administrative Handbook, Claiming Reimbursement.

### Fiscal Year 2021 CACFP & SFSP Area Eligibility Data Now Available!

At the start of every fiscal year, FNS releases a special tabulation of data provided by the Census Bureau for CACFP and SFSP that establishes area eligibility in the CACFP and SFSP. These data are effective as of October 1, 2020. The FNS mapping tools have also been updated to reflect the new data. To see the map, click this [link](#). Please note that the map works best when opened in the following browsers: Google Chrome or Mozilla Firefox. The data set is also available for download on FNS’ [open data site](#). Waivers to suspend Area Eligibility Requirements for all Eligible Sponsors Operating SSO and SFSP and in the CACFP At-Risk Afterschool Care Component remain in effect through June 30, 2021.

### CACFP At-Risk Afterschool Meals and Snacks Counting Forms

Sponsors that serve CACFP At-Risk Afterschool Meals and snacks are required to keep the following records related to participation in the CACFP:

- 1) Daily attendance rosters or sign in sheets
- 2) Number of snacks and/or meals prepared or delivered for each meal service
- 3) Daily record of the number of snacks and/or meals served at each snack and/or meal service
- 4) Daily records indicating the number of meals, by type, served to adults performing labor necessary to the food service (adult meals cannot be claimed for reimbursement)

In order to assist sponsors in meeting these requirements KSDE has the following resources available at [www.kn-eat.org](http://www.kn-eat.org), CACFP, Resources, At-Risk Afterschool Meals.

- CACFP At-Risk Afterschool Meals - Daily Meal/Snack Count Form
- Daily CACFP At-Risk Afterschool Snack Count Form
- At-Risk Afterschool Meals Daily Attendance and Meal Count Roster



### Professional Development Opportunities

Virtual professional development will continue this fall. The CNW Calendar has the class announcements, dates, times, and ZOOM links here: [www.kn-eat.org](http://www.kn-eat.org), CNW Calendar. There is no need to preregister for the Zoom classes.

Upcoming classes through Zoom include:

- **Professional Communications** on October 29, 8:30 am – 3:30 pm, <https://ksde.zoom.us/j/92455494779?pwd=aWpUUDI3N3hOVGcx01CRWg1NDJ2Zz09>
- **Food Safety Basics** on November 12, 2:00 pm – 5:00 pm, <https://ksde.zoom.us/j/94031430586?pwd=MGs2MktuWm9PK0hhTW5qdHdpTHNGUT09>
- **Equipment Upkeep** on November 18, 2:00 pm – 4:00 pm, <https://ksde.zoom.us/j/98571637371?pwd=RjZDeHBSS3RzQ2N6NmVoZkXQI9Bdz09>
- **Managing Production** on November 19, 8:30 am – 3:30 pm, <https://ksde.zoom.us/j/93630820824?pwd=RU5zSXV0NVpRVzljNjVLaCt1d1U1UT09>

Food Safety Basics is also available as an online class in the KSDE Training Portal at: <https://learning.ksde.org>. A recording of the **Food Safety Basics in Spanish** is available upon request. Contact Cindy Johnson at [cljohnson@ksde.org](mailto:cljohnson@ksde.org).

### Online Professional Development Classes and Tutorials

Over 30 classes and tutorials can be accessed free of charge 24/7 via the KSDE Training Portal. Create an account at <https://learning.ksde.org>. For detailed instructions on creating an account and accessing the training, go to [www.kn-eat.org](http://www.kn-eat.org), School Nutrition Programs, Training.

### Navigating the Food Buying Guide Training – Now Available!

Sponsors can now access the online 2 hour Navigating the Food Buying Guide training through the KSDE Training Portal. This online training provides an overview and demonstration of how to utilize USDA's Food Buying Guide for Child Nutrition Programs. The Food Buying Guide is the essential resource for food yield information for all Child Nutrition Programs and can assist program operators with purchasing the correct amounts of foods for Child Nutrition Programs and in determining the contribution that each food makes toward meal pattern requirements. Access the training at <https://learning.ksde.org/>, Child Nutrition & Wellness, Child Nutrition Programs (General Information).

### Farm to Plate

#### FY2021 Farm to School Grant Request for Applications (RFA) Now Available

The fiscal year (FY) 2021 Farm to School Grant Program RFA is now available through [grants.gov](http://grants.gov). Be sure to visit the [Grant Applicant Resources](#) page to access other helpful resources, including links to webinars that provide specific assistance on applying for a Farm to School Grant. **New for FY 2021, institutions operating the Child and Adult Care Food Program and Summer Food Service Program at non-school based sites are included in the definition of eligible schools and may apply for funding.**

**Farm to Child Nutrition Program Sub Grants - Apply Now.** Bringing the bounty of America's farms into Child Nutrition Programs as a part of breakfast and lunch is one of the best ways we can ensure children are receiving nutritious and delicious meals at school or child care! The 2020-2021 Farm to Child Nutrition Program Sub-Grant Application is available at [www.kn-eat.org](http://www.kn-eat.org), Farm to School, What's New. Apply now to improve access to local foods in Child Nutrition Programs and increase agricultural education opportunities. Sub Grant applications are due on or before December 1, 2020. Contact Barb Depew at [bdepew@ksde.org](mailto:bdepew@ksde.org) or 785-296-0062 if you have a question.



## Team Nutrition

### Training Tools for CACFP Operators on Grain Ounce Equivalents

Implementation of the use of ounce equivalents for grains in the Child and Adult Care Food Program (CACFP) is required beginning next program year on October 1, 2021. Team Nutrition is making available a variety of resources to assist CACFP operators in making the transition. The following training tools are available on Team Nutrition's new Grains Ounce Equivalents Page at:

<https://www.fns.usda.gov/tn/grains-ounce-equivalents-resources-cacfp>.

#### Training Worksheets (English and Spanish)

- Using Ounce Equivalents for Grains in the CACFP (i.e., the Grains Measuring Chart)
- Determining Ounce Equivalents of Grains in CACFP Recipes – New!
- Crediting Single-Serving Packages of Grains in the CACFP –New!
- Feeding Infants Using Ounce Equivalents for Grains in the CACFP –New!
- Calculating Ounce Equivalents for Grains in the CACFP –New!

#### Presentation Slides with Notes (English and Spanish)

- Using Ounce Equivalents for Grains in the CACFP –New!

#### Digital Tools

- Food Buying Guide Exhibit A Grains Tool

#### Recorded Webinars

- In-Grained: Easy Tools to Determine Serving Amounts
- Exhibit A Grains Tool to the Rescue!
- How to Maximize the Exhibit A Grains Tool

### Food Buying Guide Training Modules – Now Available

Team Nutrition has made available three new training modules that provide an in-depth look at the Food Buying Guide with interactive knowledge checks to assist the learner. Topics covered include: 1) An introduction to the Food Buying Guide, 2) The Recipe Analysis Workbook and 3) CN Labels and Product Formulation Statements. Training modules can be accessed at <https://www.fns.usda.gov/tn/food-buying-guide-training-resources>. Modules can also be accessed on the Institute of Child Nutrition's [eLearning Portal](#).

### CACFP Halftime: Thirty on Thursdays

- November 19, 2020: Crediting Single-Serving Packages of Grains in the CACFP
- January 21, 2021: Using the Nutrition Facts Label in the CACFP
- March 18, 2021: Crediting Store-Bought Combination Baby Foods in the CACFP
- June 17, 2021: Serving Snacks in the CACFP

English webinars will be held from 1-1:30 p.m. Spanish webinars will be held from 2-2:30 p.m.

Registration is now open for the November 19, 2020 webinar on Crediting Single-Serving Packages of Grains in the CACFP using the following registration links:

- 1-1:30 p.m. CST **English Webinar** [[Register Now](#)]
- 2-2:30 p.m. CST **Spanish Webinar**: [[Register Now](#)]

This upcoming webinar will show Child and Adult Care Food Program (CACFP) operators [how to credit single-serving packages of grains](#) toward a reimbursable meal or snack. Attendees will have the opportunity to submit questions to the presenters and to check their knowledge through interactive polling questions.



Team Nutrition will provide certificates of participation to individuals who attend the entire thirty-minute webinar. The National CACFP Sponsors Association (NCA) is also offering webinar participants the opportunity to submit and track continuing education credits. Additional information on this opportunity is available from NCA at: <https://www.cacfp.org/resources/thirty-thursdays>. The Academy of Nutrition and Dietetics Commission on Dietetic Registration has also approved this webinar for 0.5 hours of Continuing Professional Educations Units (CPEUs).

### Did you hear a CRUNCH?

Many Child & Adult Care Food Program participants participated in the Mountain Plains Apple Crunch Event! Thank you for teaching children about nutrition and where their food comes from. The KSDE Child Nutrition & Wellness team appreciates your work in #FuelingKSKids! Be sure to share your best practices using this hashtag!

Have a safe and healthy Halloween.

### Cheryl, Jill and Julie



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