CACFP Administrative Handbook

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1. Contacts & Websites

Kansas State Department of Education
Landon State Office Building
900 SW Jackson Street, Suite 251
Topeka, Kansas 66612-1212

Dr. Randy Watson, Commissioner
785-296-3202

Dr. S. Craig Neuenswander, Deputy Commissioner
785-296-3871

Child Nutrition & Wellness
Cheryl Johnson, MS, RD, LD, Director
Phone: 785-296-2276
Fax: 785-296-0232
Email: csjohnson@ksde.org

The Child Nutrition & Wellness Team administers the following programs:
National School Lunch Program (NSLP)
School Breakfast Program (SBP)
Special Milk Program (SMP)
Afterschool Snack Program (ASP)
Summer Food Service Program (SFSP)
Child and Adult Care Food Program (CACFP)
At-Risk Afterschool Meals
Body Venture – Health Education Program
Team Nutrition (TN)
Fresh Fruit & Vegetable Program (FFVP)

School Finance
Dale Brundgardt, Director
Phone: 785-296-3872

The School Finance Team is responsible for Child Nutrition Program:
Reimbursement Claim Processing
Financial Status Summary Information
Child Nutrition & Wellness Team

Administration

Cheryl Johnson, MS, RD, LD, Director  csjohnson@ksde.org
Kelly Chanay, M.Ed, RDN, LD, Assistant Director  kchanay@ksde.org
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Katy Hatch, Administrative Specialist  khat@ksde.org
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Kevin Thomas, Program Consultant  kthomas@ksde.org
Barb Depew, RD, LD, Farm to Plate Project Director  bdepew@ksde.org
Eryn Davis, RDN, LD, Farm to Plate Coordinator  edavis@ksde.org

Child Nutrition Consultants

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Holly Steinlage, MPH, RD, LD  hsteinlage@ksde.org
Hannah Tillery  htilley@ksde.org

Professional Development

Holly Steinlage, Professional Development Project Director  hsteinlage@ksde.org

Body Venture

Kevin Thomas, Body Venture Coordinator  kthomas@ksde.org
School Finance Team

Food Service Unit

Jennifer Barger, Public Service Administrator II
Phone: 785-296-4965
Fax: 785-296-0459
Email: jbarger@ksde.org

Nichole Norwood, Accounting Specialist
Phone: 785-296-2020
Fax: 785-296-0459
Email: nnorwood@ksde.org

Other Helpful Contacts

U.S. Department of Agriculture (USDA)
Mountain Plains Regional Office (MPRO)
Special Nutrition Programs
Food and Nutrition Service
1244 Speer Boulevard, Suite 903
Denver, CO 80204-3585
Phone: 303-844-0354
Website: www.fns.usda.gov/cnd/

Kansas Department of Health & Environment
Child Care Licensing
Curtis State Office Building
1000 SW Jackson
Suite 200
Topeka, KS 66612-1274
Phone: 785-296-1270
Website: www kdheks.gov

Institute of Child Nutrition
The University of Mississippi
P.O. Box 1848
University, MS 38677
Phone: 1-800-321-3054
E-mail: helpdesk@theicn.org
Website: www.theicn.org
Kansas Association for the Education of Young Children (KAEYC)
633 Albert
Salina, KS 67401
Phone: 785-280-0088

Child Care Aware of Kansas
1508A East Iron
Salina, Kansas 67401
Phone: 785-823-3343
Website: www.ks.childcareaware.org

Kansas Department for Children and Families
Office of the Secretary
915 SW Harrison Street
Topeka, Kansas 66612
Phone: 785-296-3271
Website: www.dcf.ks.gov

Child Nutrition & Wellness Website

The KSDE Child Nutrition & Wellness website provides guidance, policies, and current information. All forms in Administrative Handbook are available on the website in Adobe PDF and/or Microsoft format (i.e. Word or Excel).

Additionally, the KSDE Child Nutrition & Wellness website is used to access KN-CLAIM, (Kansas Nutrition – Claims And Information Management), the Internet system for filing and paying reimbursement claims. KN-CLAIM is also used to collect sponsor and site information.

https://cnw.ksde.org