CACFP Homes – 2023-2024 Program Certification

August 1, 2023

Distributed to CACFP Authorized Representatives via Email and posted at www.kn-eat.org

This memo is available at https://cnw.ksde.org, CACFP, Program Certification/Initiation. Homes will access their unique combination of program certification documents in KN-CLAIM.

Program Agreement

A new 2024 Program Agreement is not required. Pull the original signed 2020 Agreement forward in your files and upload a copy as a part of Program Certification.


- Follow instructions given in the 2024 Certification Guide for Home Sponsors to complete the Sponsor Application, Homes Sponsor Budget, and Management Plan online in KN-CLAIM by August 31.
- Sponsors will certify and submit their application at the bottom of the Checklist Tab in KN-CLAIM. The certification is not finished until this step has been completed.

Reminder:

If a Sponsor has a change in Authorized Representative, an Appointment of a New Authorized Representative form must be mailed to KSDE with original signatures. This form can be downloaded from the Checklist Tab in KN-CLAIM.

Please call Child Nutrition & Wellness or your CACFP consultant with any additional questions at (785) 296-2276.

The Child Nutrition & Wellness team appreciates all you do to create healthier childcare environments!

For more information, contact:

Cheryl S. Johnson
Director, Child Nutrition & Wellness
(785) 296-2276
https://cnw.ksde.org
csjohnson@ksde.org

Kansas State Department of Education
900 S.W. Jackson Street, Suite 102
Topeka, Kansas 66612-1212
(785) 296-3201
www.ksde.org

This institution is an equal opportunity provider.

The Kansas State Department of Education does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the nondiscrimination policies: KSDE General Counsel, Office of General Counsel, KSDE, Landon State Office Building, 900 S.W. Jackson, Suite 102, Topeka, KS 66612, (785) 296-3201.

Kansas leads the world in the success of each student.