CACFP Centers – 2023-2024 Program Certification

August 1, 2023
Distributed to CACFP Authorized Center Representatives Email and posted at www.kn-eat.org

This memo is available at https://cnw.ksde.org, CACFP, Program Certification/Initiation. Centers will access their unique combination of program certification documents in KN-CLAIM.

Program Agreement
A new 2024 Program Agreement is not required. Pull the original signed 2020 Agreement forward in your files and upload a copy as a part of Program Certification.

2024 CACFP Certification Guide for Centers – Sponsor Application, Site Application(s), Center Budget, and Multiple Center Management Plan is available at https://cnw.ksde.org, CACFP, Program Certification/Initiation.

• Follow instructions given in the 2024 Certification Guide for Centers to complete the Sponsor Application, Center Site Application(s), Multiple Center Management Plan, and Budget online in KN-CLAIM by September 15.
• Sponsors must certify and submit their application at the bottom of the Checklist Tab in KN-CLAIM. The certification is not finished until this step has been completed.

Reminder
If a Sponsor has a change in Authorized Representative, an Appointment of a New Authorized Representative form must be mailed to KSDE with original signatures. This form can be downloaded from the Checklist Tab in KN-CLAIM.

Certification Help is Available
• Please call Child Nutrition & Wellness or your CACFP Consultant with any additional questions (785) 296-2276.

The Child Nutrition & Wellness team appreciates all you do to create healthier childcare and adult care environments!

For more information, contact:

Cheryl S. Johnson
Director, Child Nutrition & Wellness
(785) 296-2276
https://cnw.ksde.org
csjohnson@ksde.org

Kansas State Department of Education
900 S.W. Jackson Street, Suite 102
Topeka, Kansas 66612-1212
(785) 296-3201
www.ksde.org

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